

UNIVERSITY PREPARATORY SCHOOL



SCHOOL BOARD

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Dear Friend of University Preparatory School,

On April 25th, 2009, University Preparatory School Educational Foundation will be hosting its 1st annual Dinner and Auction at the beautiful Riverview Golf and Country Club. The evening will feature a silent auction, dinner and an exciting live auction. We anticipate that over 200 parents and members of the community will attend this event.

University Preparatory School, with over 650 students in grades 6-12, is a college preparatory school committed to university level preparation in fine arts, literature, languages, history, mathematics, science, and philosophy. The school and its staff strive to prepare the students to be good citizens and future leaders. That consistent commitment to excellence has resulted in U-Prep being in the top 3% of the state and number one in Shasta County in testing as well as receiving a six year term of accreditation from the Western Association of Schools and Colleges.

Proceeds from this auction will benefit:

- Physical Education, Music, Drama and Art Programs,
- Classroom equipment needs,
- Sports,
- Clubs,
- College campus trips, and a
- Long-term project of establishing a school library.

Our families take pride in supporting those businesses that partner with us. It is because of support from businesses such as yours that University Preparatory School will continue to succeed and grow. We hope that we can count on you to support and participate in our important event either by a donation of goods and services or a financial contribution.

University Preparatory School Educational Foundation has applied for acceptance as a 501(c)(3) tax-exempt organization; our Federal Tax I.D. number is 26-2715809. For your convenience we have enclosed a donation form that needs to be completed and returned with your donation by March 31, 2009. Please mail donations to: University Preparatory School Auction, Attn: Sherri Smith, 2200 Eureka Way, Redding, California, 96001. If necessary, a member of our volunteer team will pick up your donated items.

Thank you for your consideration, and please know that we are very grateful for any support you choose to give. If you have any questions or need additional information, please do not hesitate to contact us.

Sincerely,

Sherri Smith and Diane Hurner

Donations Committee Chair and Auction Chair

Sherri Smith ~ (530) 247-7025 ~ shermarsmith@msn.com

Diane Hurner ~ (530) 242-0424 ~ dianehurner@yahoo.com

Auction Donation Form
University Preparatory School Educational Foundation
Saturday, April 25, 2009



Donor Information (Please print)

Donor/Company Name: _____

Contact Person: _____

Phone: _____ Fax: _____ E-mail _____

Address: _____

City: _____ State: _____ Zip: _____

Donor Affiliation to U-Prep:

U-Prep Parent U-Prep Faculty U-Prep Grandparent Friend Business

Donated Item Information (Please print)

Item(s) Donated: _____

Description of Donation (Include limitations, etc.): _____

Estimated Dollar Value: \$ _____ Expiration Date: _____

Donor Signature: _____ Date: _____

Item: Donation enclosed Donor will deliver item to school Committee pickup required

Gift Certificate: Gift Certificate enclosed Gift Certificate to be provided

U-Prep has my permission to make a certificate for this item as described above. _____ initials

Cash Donation

Gold \$250 Silver \$100 Bronze \$50 Other \$ _____

Business or Personal Message Advertisement (Black & White)

Half Page \$150 1/4 Page \$75 Business Card \$25

Payment

Checks payable to: **University Preparatory School Educational Foundation.**
Please return one copy of the Donation Form by mail to:
University Preparatory School, 2200 Eureka Way, Redding, California 96001.

No goods or services were given in exchange for
this donation. Tax deductible as allowable by law.
Foundation's Tax ID # 26-2715809

Thank you for your support!

For Office Use Only

Item #: _____ Solicitor: _____ Phone #: _____

Category: _____ Group Representing: _____

Item Received: _____ DA: _____